

<b>ORDER FOR SUPPLIES OR SERVICES</b>										PAGE 1 OF 17	
1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. N66001-16-D-0203			2. DELIVERY ORDER/ CALL NO. 0001		3. DATE OF ORDER/ CALL (YYYYMMDD) 2016 Sep 28		4. REQ./ PURCH. REQUEST NO. 1300550989		5. PRIORITY		
6. ISSUED BY SPAWAR SYSTEMS CENTER PACIFIC ERIC POMROY, CODE 22550 ERIC.POMROY@NAVY.MIL 53560 HULL STREET SAN DIEGO CA 92152-5001			CODE N66001		7. ADMINISTERED BY (if other than 6) DCMA PHILADELPHIA 700 ROBBINS AVENUE, BLDG. 4-A P.O. BOX 11427 PHILADELPHIA PA 19111-0427			CODE S8915A		8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)	
9. CONTRACTOR MCKEAN DEFENSE GROUP, LLC NAME MARCHELLE DICKERSON AND ONE CRESCENT DR STE 400 ADDRESS PHILADELPHIA PA 19112-1015			CODE OPT02		FACILITY		10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) <b>SEE SCHEDULE</b>		11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED		
							12. DISCOUNT TERMS		13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Section G		
14. SHIP TO  <b>SEE SCHEDULE</b>			CODE		15. PAYMENT WILL BE MADE BY DFAS COLUMBUS CENTER DFAS-CO/NORTH ENTITLEMENT OPERATIONS P.O. BOX 182266 COLUMBUS OH 43218-2266			CODE HQ0337		MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.	
16. TYPE OF ORDER		DELIVERY/ CALL		<input checked="" type="checkbox"/>		This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.					
		PURCHASE				Reference your quote dated Furnish the following on terms specified herein. REF:					
<p style="text-align: center;">ACCEPTANCE, THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH AND AGREES TO PERFORM THE SAME.</p>											
McKean Defense Group, LLC.				[REDACTED SIGNATURE]				[REDACTED TYPED NAME AND TITLE]		09/27/2016	
NAME OF CONTRACTOR				SIGNATURE				TYPED NAME AND TITLE		DATE SIGNED (YYYYMMDD)	
<input checked="" type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies: 1											
17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE  <b>See Schedule</b>											
18. ITEM NO.		19. SCHEDULE OF SUPPLIES/ SERVICES				20. QUANTITY ORDERED/ ACCEPTED*		21. UNIT	22. UNIT PRICE		23. AMOUNT
		<b>SEE SCHEDULE</b>									
* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.						24. UNITED STATES OF AMERICA TEL: 814-553-1481 EMAIL: Matthew.Schubert@dcma.mil BY: Matthew Schubert		(b)(6)		25. TOTAL (b)(4)	
27a. QUANTITY IN COLUMN 20 HAS BEEN						CONTRACTING / ORDERING OFFICER		26. DIFFERENCES			
<input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED											
b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE						c. DATE (YYYYMMDD)		d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE			
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE						28. SHIP NO.		29. DO VOUCHER NO.		30. INITIALS	
f. TELEPHONE NUMBER						g. E-MAIL ADDRESS		<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY	
36. I certify this account is correct and proper for payment.						31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL				33. AMOUNT VERIFIED CORRECT FOR	
a. DATE (YYYYMMDD)		b. SIGNATURE AND TITLE OF CERTIFYING OFFICER								34. CHECK NUMBER	
										35. BILL OF LADING NO.	
37. RECEIVED AT		38. RECEIVED BY		39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS		41. S/R ACCOUNT NO.		42. S/R VOUCHER NO.	

## Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	CANES AI Support CPFF 1. Services to be provided IAW with the attached Performance Work Statement, Section C. 2. This is a Performance Based, Severable, Level-of-Effort task order. 3. The total estimated Cost Plus Fixed Fee is based upon a total (b)(4) direct labor (b)(4) prime labor hours (b)(4) subcontractor labor hours. FOB: Destination PURCHASE REQUEST NUMBER: 1300558989	1	Lot		(b)(4)
				ESTIMATED COST (b)(4)	(b)(4)
				TOTAL EST COST + FEE	(b)(4)
	ACRN AA CIN: 130055898900001				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	CDRL CPFF DD 1425, CDRL in support of CANES AI; section J, Exhibit A FOB: Destination	1	Lot		NSP
				ESTIMATED COST	\$0.00
				FIXED FEE	\$0.00
				TOTAL EST COST + FEE	\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1001		1	Lot		(b)(4)
OPTION	CANES AI Support (OY1) CPFF 1. Services to be provided IAW with the attached Performance Work Statement, Section C. 2. This is a Performance Based, Severable, Level-of-Effort task order. 3. The total estimated Cost Plus Fixed Fee is based upon a total (b)(4) direct labor (b)(4) prime labor hours (b)(4) subcontractor labor hours. FOB: Destination				
				ESTIMATED COST	(b)(4)
				(b)(4)	
				TOTAL EST COST + FEE	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002		1	Lot		NSP
OPTION	CDRL CPFF DD 1425, CDRL in support of CANES AI; section J, Exhibit A FOB: Destination				
				ESTIMATED COST	\$0.00
				FIXED FEE	\$0.00
				TOTAL EST COST + FEE	\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2001		1	Lot		(b)(4)
OPTION	CANES AI Support CPFF 1. Services to be provided IAW with the attached Performance Work Statement, Section C. 2. This is a Performance Based, Severable, Level-of-Effort task order. 3. The total estimated Cost Plus Fixed Fee is based upon a total (b)(4) direct labor (b)(4) prime labor hours (b)(4) subcontractor labor hours. FOB: Destination				
				ESTIMATED COST	(b)(4)
				(b)(4)	
				TOTAL EST COST + FEE	

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002		1	Lot		NSP
OPTION	CDRL CPFF DD 1425, CDRL in support of CANES AI; section J, Exhibit A FOB: Destination				
				ESTIMATED COST	\$0.00
				FIXED FEE	\$0.00
				TOTAL EST COST + FEE	<hr/> \$0.00

## Section C - Descriptions and Specifications

PERFORMANCE WORK STATEMENT**TASK ORDER: PWS 028****TASK TITLE: Application Integration (AI) Process Support for Consolidated Afloat Networks and Enterprise Services (CANES) and Legacy Tactical Afloat Networks****DATE: 18 August 2016****1.0 SCOPE**

Space and Naval Warfare Systems Center (SPAWARSYSCEN) Pacific, Code 55110, Global Networking Systems, has been tasked by Program Management Warfare (PMW) 160 to support applications with analysis and documentation of requirements, integration with afloat networks, and interoperability testing for CANES and Legacy Afloat Networks. The outcome of the Application Integration process is interoperability certification of software applications and connected systems for the CANES and Legacy variants respective application baselines. This process includes documentation of requirements, analysis, integration, and engineering.

This is a performance based service acquisition to provide the services detailed in Section 3. The objective of this task order is to support PMW-160 to carry out its duties and responsibilities to deliver and sustain Application Integration (AI) engineering services to their customers. This task requires AI Subject Matter Expertise (SME), skill sets and experience that allow SSC Pacific to provide PMW-160 with support in delivering AI engineering and integration services to provide configurations necessary to support program requirements, production baseline and technical drawing generation, implementation and integration of Engineering Changes and Deviations, review of AI POR integration engineering and technical documents required for system fielding, and remote system monitoring .

The applicable afloat networks are:

- Consolidated Afloat Network and Enterprise Services (CANES)

- Afloat Digital Network System (ADNS)

- Legacy Networks:

- Integrated Shipboard Network System (ISNS)

- Submarine Local Area Network (SubLAN)

- Secure Compartmented Information Networks (SCI Networks)

- Combined Enterprise Regional Information Exchange System-Maritime (CENTRIXS-M)

**1.1 Background**

SPAWARSYSCEN Pacific is designated at the Program Executive Office (PEO) Command, Control, Computer, Communications and Intelligence (C4I) Program Management Warfare (PMW) 160 as the Technical Design Agent for the Application Integration initiative. The Application Integration (AI) team is responsible for ensuring that the applications and systems needed by the fleet are tested and certified to be interoperable before their approval to be

installed. This is accomplished by gathering and assessing the network service requirements, documenting the integration solution, and bringing the application into a test event when required in accordance with the AI process.

## **2.0 APPLICABLE REFERENCE DOCUMENTS**

In the event of a conflict between the text of this PWS, the references cited herein, and their approved revisions, the text of this SOW shall take precedence. The following documents are referenced for guidance. Nothing in any referenced documentation, however, shall supersede applicable laws and regulations, unless a specific exemption has been obtained.

- 2.1 PEO C4I Application Integration Concept of Operations (AI CONOPS)
- 2.2 PMW 160 Configuration and Data Management Plan
- 2.3 CANES Functional Specification
- 2.4 AI Process Description Document (PDD)
- 2.5 CANES Developer's Interface Guide
- 2.6 AI Operational Survey Template
- 2.7 Feasibility Assessment Brief (FAB) Template
- 2.8 SECNAVINST 5239.3A of 20 Dec 2004
- 2.9 DoD 8500.2 of 6 Feb 2003
- 2.10 DoD 8570.01-M Information Assurance Workforce Improvement Program

## **3.0 TECHNICAL REQUIREMENTS**

### **3.1 CANES Systems Integration Test Events and Legacy Block Test Support**

3.1.1 The contractor shall create, update and maintain the integration engineering documentation for approximately 250 applications in accordance with (IAW) Applicable Documents 2.1 – 2.7. **(CDRL A006)**

3.1.2 The contractor shall perform a feasibility assessment by investigating, analyzing and documenting network integration requirements for each application across the applicable networks identified in Section 1.0. The Feasibility Assessment shall be performed IAW Document 2.4 and presented in the format specified by Document 2.7. **(CDRL A003)**

3.1.3 The contractor shall work with application providers to investigate, define and document an integration solution, and ensure that the integration solution is aligned with Applicable Documents 2.3 and 2.5. **(CDRL A004)**

3.1.4 The contractor shall review the integrating application or system network requirements and ensure alignment of requirements with the CANES Functional Specification, Applicable Document 2.3. Contractor shall provide recommended updates to either the CANES program technical documentation (via the Requirements Review Board or via Enterprise Change Request) or to the application/system. Change management shall be coordinated with CANES systems engineers and application/system providers to align network and application architectures.

**(CDRL A005)**

3.1.5 The contractor shall provide AI Process execution information to application providers. The contractor shall analyze and validate the application/system programmatic functional areas. The contractor shall work with the specific application providers to identify and mitigate gaps and potential programmatic risks to integration.

3.1.6 The contractor shall provide a complete programmatic feasibility assessment, IAW Applicable Documents 2.1 and 2.4. The contractor shall process approximately 250 Service Request Forms (SRF) and reconcile programmatic shortfalls. **(CDRL A003)**

3.1.7 The contractor shall support onboard and remote integration troubleshooting to identify integration issues and recommend engineering changes.

3.1.8 The contractor shall evaluate and monitor application/system Certification and Accreditation (C&A) validity and applicability, and maintain cognizance of CANES IA service implementations. The contractor shall provide consultation services to application providers with respect to DIACAP and Risk Management Framework, and provide application C&A status.

**3.2 Configuration Management Support**

3.2.1 The contractor shall provide configuration management (CM) support using CMPPro to manage the database of applications' service requests, maintain application certification baselines, update the Preferred Products List/System Subsystem Interface List/Certified Parts List (PSC) postings, and record test events where various SRFs will be tested. The contractor shall provide consultation to application providers with respect to the AI process and SRF submission, validate SRF submissions, send the AI Welcome Package to SRF submitters, and receive and upload submitted documents.

3.2.2 The contractor shall attend the biweekly AI Integrated Product Team (IPT) / AI Change Review Board (CRB) meeting and create the Enterprise Business Agenda (EBA) records in CMPPro. The contractor shall record decisions of the AI IPT / CRB and the AI Configuration Control Board (CCB) in minutes associated with the EBA in CMPPro. **(CDRL A007)**

3.2.3 The contractor shall manage CMPPro workflows (manual entries) and user permissions.

3.2.4 The contractor shall create new manual entries in CMPPro to support Process Improvements. The contractor shall provide CMPPro training to new team members and to all team members regarding changes in CMPPro tools and workflows related to AI. **(CDRL A008)**

3.2.5 The contractor shall generate CMPPro ad hoc reports regarding the status of active service requests and AI network interoperability certification. **(CDRL A009)**

3.2.6 The contractor shall maintain the AI process asset library and be responsible for tracking changes to the AI process documentation IAW Applicable Document 2.2. The contractor shall

provide process engineering support to document improvements and additions to the current AI process IAW Applicable Documents 2.1 & 2.4. The contractor shall maintain additional AI Process-related documents including work instructions, checklists, process diagrams, and briefs.

**(CDRL A010)**

#### **4.0 GOVERNMENT FURNISHED INFORMATION**

The government will provide the contractor access to information and documentation (relative to the applicable documents and technical requirements of this task) within 10 days of written request.

#### **5.0 TRAVEL**

Travel is anticipated in the following amounts for proposal purposes:

Period	Amount
Base Period	\$25,000.00
Option Period 1	\$25,000.00
Option Period II	\$25,000.00

One (1) to two (2) person, seven (7) to 14 day trips to the following, but not limited to, locations are anticipated through execution of this requirement: Norfolk, VA, Japan, Hawaii, HI, Wallops Island, SC, Washington DC and Bremerton, WA.

When foreign travel is required, all outgoing Country/Theater clearance message requests shall be submitted to Commanding Officer, Attn: Foreign Travel Team, Space and Naval Warfare Systems Center Pacific, 53560 Hull Street, Building 27, 2<sup>nd</sup> Floor -Room 206, San Diego, CA 92152 for action. A Request for Foreign Travel form shall be submitted for each traveler, in advance of the travel, to initiate the release of a clearance message at least 30 days in advance of departure. Each Traveler must also submit a Personal Protection Plan and have a Level 1 Antiterrorism/Force Protection briefing within one year of departure and a country specific briefing within 90 days of departure.

#### **6.0 SECURITY REQUIREMENT**

The security requirement for this tasking will be up to and including Secret. The work performed by the Contractor will include access to unclassified and up to Secret data, information, meetings, and spaces. The Contractor will require access to Communications Security (COMSEC) and Secure Internet Protocol Router Network (SIPRNet). The contractor shall be North Atlantic Treaty Organization (NATO) briefed and complete the derivative classification training prior to being granted access to SIPRnet; training is provided by the facility security officer.

Contractor personnel shall comply with all applicable security and safety regulations, guidance, and procedures, including local, referenced in this PWS and in effect at the work sites.



All contractor personnel shall possess the required security certifications and training in accordance with DoD Directive 8570.01.

Anti-Terrorism/Force Protection (AT/FP) briefings are required for all personnel (Military, DOD Civilian, and contractor) per OPNAVINST F3300.53C. Contractor employees must receive the AT/FP briefing annually. The briefing is available at <https://atlevel1.dtic.mil/at/>, if experiencing problems accessing this website contact [ssc\\_fortrav@navy.mil](mailto:ssc_fortrav@navy.mil).

As required by National Industrial Security Program Operating Manual (NISPOM) Chapter 1, Section 3, contractors are required to report certain events that have an impact on: 1) the status of the facility clearance (FCL); 2) the status of an employee's personnel clearance (PCL); 3) the proper safeguarding of classified information; 4) or an indication that classified information has been lost or compromised. Contractors working under SSC Pacific contracts will ensure information pertaining to assigned contractor personnel are reported to the Contracting Officer Representative (COR)/Technical Point of Contact (TPOC), the Contracting Specialist, and the Security's COR in addition to notifying appropriate agencies such as Cognizant Security Agency (CSA), Cognizant Security Office (CSO), or Department Of Defense Central Adjudication Facility (DODCAF) when that information relates to the denial, suspension, or revocation of a security clearance of any assigned personnel; any adverse information on an assigned employee's continued suitability for continued access to classified access; any instance of loss or compromise, or suspected loss or compromise, of classified information; actual, probable or possible espionage, sabotage, or subversive information; or any other circumstances of a security nature that would affect the contractor's operation while working under SSC Pacific contracts.

## **6.1 Operations Security**

OPSEC is a five step analytical process (identify critical information; analyze the threat; analyze vulnerabilities; assess risk; develop countermeasures) that is used as a means to identify, control, and protect unclassified and unclassified sensitive information associated with U.S. national security related programs and activities. All personnel working under this task will at some time handle, produce or process Critical Information or CPI, and therefore all Contractor personnel must practice OPSEC. All work is to be performed in accordance with DoD OPSEC requirements, and in accordance with the OPSEC attachment to the DD254.

## **7.0 CYBER SECURITY WORKFORCE (CSWF) INFORMATION ASSURANCE**

Certifications are required for contractor personnel under this task order: Contractors performing work at SSC Pacific requiring administration access to networking and computer equipment shall acquire Information Assurance Technical (IAT) Level 2 certification to include at a minimum Certification in Security+ and Cisco Certified Network Associate (CCNA) IAT certification.

a) The Contractor shall ensure personnel supporting this contract who are performing IA functions that are designated as IA Workforce positions IAW DoD 8570.01-M shall be trained and certified in accordance with DFARS Clause 252.239-7001 Information Assurance Contractor Training and Certification. The contractor shall follow SECNAVINST 5239.3A of 20

Dec 2004 & DoD 8500.2 of 6 Feb 2003 when performing IA tasks orders. The Contractor shall meet applicable information assurance certification requirements, including (1) DoD-approved IA workforce certifications appropriate for each specified category and level and (2) appropriate operating system certification for information assurance technical positions as required by DoD 8570.01-M.

b) The contractor shall provide documentation supporting the information assurance certification status of personnel performing information assurance functions, reporting current IA certification status and compliance using CDRL Contractor Roster, DI-MGMT-81596 in the format prescribed by the COR. **(CDRL A002)**

c) Contractor personnel who do not have proper and current certifications shall be denied access to DoD information systems for the purpose of performing information assurance functions.

## **8.0 PLACE OF PERFORMANCE**

The work under this Task Order will be performed at SPAWAR Systems Center Pacific, the Enterprise Engineering and Certification (E2C) lab and the Integrated Test Facility (ITF) Lab in SPAWAR facilities for test events, the Contractor's Facilities, and at the travel location(s) listed above (5.0 Travel). It is estimated that 75% of the work will be performed at the Contractor Site. Offerors must be able to accommodate travel to locations listed in travel table.

## **9.0 CONTRACTOR IDENTIFICATION**

Contractor employees shall identify themselves as contractor personnel by introducing themselves or requesting they be introduced as contractor personnel and display distinguishing badges or other visible identification for meetings with Government personnel. In addition, contractor personnel shall appropriately identify themselves as contractor employees in telephone conversations and formal and informal written correspondence.

## **10.0 INSPECTION AND ACCEPTANCE**

In process quality assurance of contractors will be performed by the Contracting Officer's Representative (COR), Dr. Jeffrey S. Appel, Code 55110, (619) 553-9553, [jeff.appel@navy.mil](mailto:jeff.appel@navy.mil).

## Section E - Inspection and Acceptance

## INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
1001	Destination	Government	Destination	Government
1002	Destination	Government	Destination	Government
2001	Destination	Government	Destination	Government
2002	Destination	Government	Destination	Government

## Section F - Deliveries or Performance

## DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
0001	POP 28-SEP-2016 TO 27-MAY-2017	N/A	N/A FOB: Destination	
0002	POP 28-SEP-2016 TO 27-MAY-2017	N/A	N/A FOB: Destination	
1001	POP 28-MAY-2017 TO 27-MAY-2018	N/A	N/A FOB: Destination	
1002	POP 28-MAY-2017 TO 27-MAY-2018	N/A	N/A FOB: Destination	
2001	POP 28-MAY-2018 TO 27-MAY-2019	N/A	N/A FOB: Destination	
2002	POP 28-MAY-2018 TO 27-MAY-2019	N/A	N/A FOB: Destination	

## Section G - Contract Administration Data

## ACCOUNTING AND APPROPRIATION DATA

AA: 1761810 M25F 310 00039 0 050120 2D 000000

COST CODE: A00003347609

AMOUNT: (b)(4)

CIN 130055898900001: (b)(4)

## CLAUSES INCORPORATED BY FULL TEXT

## 252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

Cost Voucher (FAR 52.216-7)

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

N/A

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table\*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	HQ0337
Issue By DoDAAC	N66001
Admin DoDAAC	S3915A
Inspect By DoDAAC	N/A
Ship To Code	N/A
Ship From Code	N/A
Mark For Code	N/A
Service Approver (DoDAAC)	HAA391 (DCAA) on interim vouchers (and HAA391 (DCAA) and S3915A (DCMA) on final voucher)
Service Acceptor (DoDAAC)	N66001
Accept at Other DoDAAC	N/A
LPO DoDAAC	N/A
DCAA Auditor DoDAAC	HAA391
Other DoDAAC(s)	N/A

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.

(b)(6)

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

N/A

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

When submitting a request for payment, the Contractor shall--

- (a) Identify the contract line item(s) on the payment request that reasonably reflect contract work performance; and
- (b) Separately identify a payment amount for each contract line item included in the payment request.

(End of clause)

#### **ENTERPRISE CONTRACTOR MANPOWER REPORTING APPLICATION (ECMRA)**

The contractor shall report contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for CANES Application Integration Support Services via a secure data collection site. Contracted services excluded from reporting are based on Product Service Codes (PSCs). The excluded PSCs are:

- (1) W, Lease/Rental of Equipment;
- (2) X, Lease/Rental of Facilities;
- (3) Y, Construction of Structures and Facilities;
- (4) D, Automatic Data Processing and Telecommunications, IT and Telecom- Telecommunications Transmission (D304) and Internet (D322) ONLY;
- (5) S, Utilities ONLY;
- (6) V, Freight and Shipping ONLY.

The contractor is required to completely fill in all required data fields using the following web address <https://doncmra.nmci.navy.mil>.

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <https://doncmra.nmci.navy.mil>.

(End of text)

#### **5252.201-9201 DESIGNATION OF CONTRACTING OFFICER'S REPRESENTATIVE (MAR 2006)**

- (a) The Contracting Officer hereby appoints the following individual as Contracting Officer's Representative(s) (COR) for this contract/order:

##### CONTRACTING OFFICER REPRESENTATIVE

Name: (b)(6)

Code: 55110

Phone Number: (619)553-9553

E-mail: [Jeff.Appel@Navy.Mil](mailto:Jeff.Appel@Navy.Mil)

(b) It is emphasized that only the Contracting Officer has the authority to modify the terms of the contract, therefore, in no event will any understanding agreement, modification, change order, or other matter deviating from the terms of the basic contract between the Contractor and any other person be effective or binding on the Government. When/If, in the opinion of the Contractor, an effort outside the existing scope of the contract is requested, the Contractor shall promptly notify the PCO in writing. No action shall be taken by the Contractor unless the Procuring Contracting Officer (PCO) or the Administrative Contracting Officer (ACO) has issued a contractual change.

(End of clause)



Section J - List of Documents, Exhibits and Other Attachments

EXHIBIT A - CDRLS

\*\*\*\*\***EXHIBIT A – CDRLS PROVIDED UNDER SEPARATE COVER**\*\*\*\*\*